

## Custom Speech USA™ Case Studies Dictation and Transcription System for Law Firm

### Background

Solo practitioner wanted to upgrade to PC-based dictation and transcription.

### Case Study

#### Vendor/Client

Custom Speech USA™ for law firm in Crown Point, IN

#### Overview

The lawyer provides legal services primarily for wills, trusts and estate planning, probate administration, guardianships, real estate, small business setup and counseling and civil litigation including family law. The lawyer had been using tape cassettes and wanted to obtain a simple PC-based dictation and transcription system. There was interest in dictation products that were easy for a lawyer to use, including a handheld microphone with the familiar slideswitch mechanism for play, rewind, and fast forward. The transcriptionist needed a standard foot pedal with play, fast forward, and rewind features.

#### Components

- CustomMike™ x 1
- Philips slideswitch microphone (LFH 6170) x 1
- PlayBax™ x 1
- 3-position foot pedal x 1

#### Installation

Software was provided on CD-ROM and installed on two separate computers. The Philips slideswitch microphone was installed using a RadioShack Game Port USB Adapter to boost the signal from the handheld microphone. Using CustomMike™, the lawyer could record with .wav or .mp3 formats. A sturdy transcriptionist 3-position foot pedal with serial port was supplied for use with PlayBax™ audio playback software. The software could be used with .wav or .mp3 or proprietary audio formats from Sony, Olympus, and other manufacturers. The foot pedal and software could be used with Microsoft Word, Corel WordPerfect, or other Windows-based word processor.

#### Benefits

- PC-based dictation and transcription
- Inexpensive—total charges were under \$200
- Use off-the-shelf components, like Philips microphone
- Easy integration with preexisting software

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We teach computers how to listen®

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